

CHAM Performance Improvement Course Application 2020

Thank you for your interest in the 2020 Children's Hospital at Montefiore (CHAM) Performance Improvement (PI) course. This course aims to deliver high-quality performance improvement education to faculty and staff from January through December 2020. Please read the course description below and ***send your completed application to Dr. Elissa Faro (efaro@montefiore.org) and Dr. Michael Rinke (mrinke@montefiore.org), by September 16, 2019.*** If you have questions about potential projects or the course, please contact Dr. Faro or Dr. Rinke.

Course Description:

Participants will:

- Complete a Quality Improvement (QI) project at CHAM or their home institution
- Attend fifteen 120 minute CHAM PI Course meetings to be held on Tuesday's at 3PM, except for the course presentations, which would be held on Thursday, December 10 at 1-5PM. (please see the attached course schedule)
- Attend a course orientation on Monday November 4th at 4PM
- Complete the 13 session on-line Institute for Healthcare Improvement (IHI) Quality Improvement certificate
- Meet regularly with a QI coach from the CHAM PI Council
- Regularly present project outcomes/updates to your division as well as the CHAM PI Group.

Final projects will be expected to produce a publishable manuscript and all CHAM-based projects will be submitted for presentation to the 2021 Pediatric Research Day at CHAM.

Participants can receive CME or CEU credits as applicable for attending didactic sessions and completing IHI modules. QI projects will be designed to meet the American Board of Pediatrics format for awarding 25 Maintenance of Certification (MOC) credits to both the participant and any other faculty who participate.

Project Requirements: Participant's QI project should involve the entire division or unit, including faculty, nursing, and all staff. In addition, project goals should be aligned with national, regulatory, and/or departmental QI initiatives. Projects should attempt to change things that the applicant can reasonably affect, and be both feasible and have an impact on patient outcomes.

Acceptance of Applicants: Participants will be selected by the CHAM QI Group based on strength of application and importance of project to the children we serve. As space is limited, we will give preference to applications submitted earlier. Once you have been selected to participate, you will be expected to complete pre-work in order to prepare your project for the January course start date, and submit an IRB application, if necessary. Pre-work will include the completion of on-line IHI modules introducing you to the Model for Improvement and meeting with a member of the QI faculty to develop the basic components of a QI project.

Non-Montefiore or Non-Pediatrics Applicants: Please contact Dr. Rinke (718-741-2597; mrinke@montefiore.org) for more information regarding cost and payment, before submitting your application. **We strongly recommend the course be taken in person**, but if coming to the Montefiore campus is prohibitive, please contact Dr. Rinke to discuss alternative options.

CHAM QI Project Application and Project Charter

Name:

Institution:

Position:

1. Application Question: Please describe in 1-2 paragraphs why you want to take the CHAM Performance Improvement Course and what you hope to gain from this course

2. Project Title: Provide a brief, descriptive title for your project. This will be used to reference your project for future communication(s) and evaluation(s).

3. Problem: What is the problem and why is it important? Use numerical examples when possible. Include a brief background of the problem that you are addressing.

4. Setting Aims: Which of the six IOM (Institute of Medicine) elements for health care improvement is the project addressing? (Safe, Effective, Patient-Centered, Timely, Efficient, and Equitable Care) You may list more than one element.

5. SMART Aim Statement: What will you improve, at what specific site/location, by how much and by what date? SMART Aim Statements:
www.health.ny.gov/statistics/chac/improvement/review_aim.htm

6. Measurement: What measures will you use to know that your changes are an improvement? Consider Outcome, Process and Balancing Measures. Do you already have baseline data? If so, please include.

7. Data Collection: Where will you get data for your measurements? Who will collect it and how often? (Please provide details about how the data is collected.)

8. Project Team Members:

(List a specific named clinical leader, an administrative leader, named key stakeholders, and a potential patient/family member)

Signature of Applicant

Date

By signing this document you are hereby agreeing to the all terms and requirements of the PI course as the participant.

Name of Supervisor of Applicant

Signature/Date

By signing this document you are hereby agreeing to support the applicant to complete the PI course, protect their time to complete the QI project they laid out, attend all PI course meetings, and all PI course requirements, and to be part of their team to improve this important project.

Please scan the completed application and email back to Dr. Elissa Faro (efaro@montefiore.org) and Dr. Michael Rinke (mrinke@montefiore.org), by September 16, 2019