FORM 3-8 Property Service Record

[company logo, name, and address]

Property	Item

Date	Maintenance Performed	Type I'd	By	Estimated Cost	Notes

(1) Type of maintenance: P—preventive; C—corrective; D—deferred; E—emergency

	By	Date
Reviewed	_____	_____
Reviewed	_____	_____
Reviewed	_____	_____