FORM 5-2 Model Inventory and Checklist

[company logo, name, and address]

Property	Manager

Ouanuty	Description	Model/Serial No.	Purchased From	Cost

CHECKLIST:

- ☐ Dining room table and chairs, placemats, china, glassware, silverware
- ☐ Living room sofa and chairs, end tables, lamps, bookshelves, television, stereo equipment
- ☐ Beds, dressers, night tables, lamps, clock, radio, blankets, linen, pillows, bookshelves
- ☐ Kitchen appliances, kitchen accessories
- ☐ Bathroom towels, mats, shower curtains, bathroom accessories
- ☐ Magazines and books, door mats, pictures, wall hangings, window coverings, ashtrays, flowers and plants, floor coverings, trash cans, miscellaneous accessories

	By	Date
Prepared	_____	_____
Reviewed	_____	_____