

FORM 3-9 Building Exterior Inspection Report

[company logo, name, and address]

Property	Date Inspection Completed
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Items	Condition	Maintenance Required	Estimated Costs
ENTRANCE			
Appearance			
Signs			
Driveway			
Landscaping			
LANDSCAPING			
Grass			
Shrubs			
Trees			
Flowers			
Soil			
Sprinklers			
GROUND			
Signs			
Driveways			
Parking lots			
Walks			
Curbs			
Steps			
Handrails			
Fences			
Trash containers			
Storage sheds			
LIGHTING (2)			
Entrance			
Parking lot			
Drives			
BUILDING STRUCTURE			
Walls			
Base			
Top			

(continued)

Items	Condition I\	Maintenance Required	Estimated Costs
Surface			
Cleanliness			
Fire escapes			
Roof			
Surface			
Flashing			
Eaves			
Gutters/Downspouts			
Vents			
Chimneys			
Windows			
Frames			
Glass			
Screens			
Sills			
Hardware/Locks			
Doors			
Frames			
Hinges			
Hardware/Locks			
AMENITIES			
Swimming Pool			
Water			
Fences/Locks			
Deck area			
Tile			
Lockers			1
Signs			
Vending machines			
Lighting (2)			
Electrical outlets			
Trash containers			
Tennis courts			
Surface			
Fences/Locks			
Nets/Lines			
Signs			
Lighting (2)			
Electrical outlets			
Trash containers			

